

# Your Address Change Checklist

Who You Should Notify and When



## Service Providers

Service	When to Change Address	How to Change Address
Telephone and cell phone providers	1 month before you move	Online, by phone, or in-person
Cable and internet providers	1 month before you move	Online, by phone, or in-person
Hydro/electrical services	1 month before you move	Online or by phone
Water provider	1 month before you move	Online or by phone
Natural gas provider	1 month before you move	Online or by phone
Magazines, newspapers, newsletters, etc.	1 month before you move	Online, by phone, in-person, or via email
Insurance provider	1 month before you move	Online, by phone, in-person, or via email
Financial institutions (ie: bank accounts, credit cards, investments, savings bonds, financial advisors, student loans, etc)	1-2 weeks before you move	Online, by phone, or in-person
Streaming services (ie: Netflix, Disney+, Prime, Spotify, Apple etc)	Before or after you move	Online

## Government Services

Service	When to Change Address	How to Change Address
Municipality/township	1 month before you move	Online, by phone, or in-person
Driver's license/vehicle registration/plate stickers	2 weeks before you move	Online or in-person
Health card/photo card	2 weeks before you move	Online or in-person
Canadian Pension Plan (CPP)	1-2 weeks before you move	Online, by phone, in person or via mail
Old Age Security (OAS)	1-2 weeks before you move	Online, by phone, in person or via mail
Boating permit	1-2 weeks before you move	Online
GST/HST, payroll, and other business taxes	1-2 weeks before you move	Online or by phone
NEXUS	1 week before you move	Trusted Traveler Programs (TTP) System operated by U.S. Customs Border Protection
Canada Revenue Agency (CRA)	Within 1 week of moving	Online or by phone
Canadian Firearms Program	Within 30 days of moving	Online, by phone, via mail
Elections Canada & Provincial Elections	Before the next election period	Online

## Educational Institutions

Service	When to Change Address	How to Change Address
Daycare or preschool, elementary/middle/high schools, colleges and universities	1 month before you move if transfers or new student registration is required 1-2 weeks before you move, if moving within the same area	Online, by phone, in person or via email
Scholarship or bursary programs	1-2 weeks before you move	Online or by phone
Trade/apprenticeship programs	1-2 weeks before you move	Online or by phone

## Other

Service	When to Change Address	How to Change Address
Charities	1 month before you move	Online, by phone, or via email
Household services (ie: cleaners, gardeners, maintenance, etc)	1-2 weeks before you move	Online or by phone
Memberships (ie: library, community centre, religious, cultural, support groups, etc)	Within 1-2 weeks of moving	Online, by phone, in person, or via mail
Rewards or discount programs (ie: HBC, Scene, AirMiles, Costco, etc.)	Within 1-2 weeks of moving	Online
Professional associations, unions, or organizations	Within 1 week of moving	Online, by phone, or via mail
Car manufacturer/dealership, vehicle warranty provider	Within 1 week of moving	Online or by phone
Your cellphone/apps (i.e. Apple Pay, InstaCart, Uber)	Within 1 week of moving	On your phone
Online shopping, subscription, auto-replenish services (ie: Amazon, Sephora, etc)	After your last delivery to your old address, within 1 week of moving	Online
Food delivery and meal prep kit subscription services (ie: HelloFresh, DoorDash, etc)	After your last delivery to your old address, within 1 week of moving	Online
Graduate/alumni associations	Within 30 days of moving	Online, by phone, via mail

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