ANAQUA®

Echo Sync for HighQ

DATA SHEET

Simplify Content Management by Integrating HighQ with Your Other Essential Business Applications

Is your firm evaluating ways to improve operational efficiencies and reduce costs? Integration technologies are vital in today's world. They help keep remote workers, clients, and business partners connected and working productively.

Now you can securely sync records, documents, folders, and matters between your business applications and HighQ.

Build in Efficiency – Integrate and Automate

Echo Sync (Echo) is an API-based enterprise content synchronization product designed to automate processes, support internal and external collaboration, and help maintain content governance.

Echo Automate works in tandem with Echo, automatically detecting changes, syncing mapped metadata and content, and even creating matter records, with no user or admin needed.

Manage Content between applications (on-premise, hybrid, cloud) with full administrative oversight using the Echo Management Studio.

Configure sync rules based on metadata mapping and triggers. Syncs can be admin, and/or user, and/or automatically initiated. Scheduled syncs can be as quick as every one minute to once per day or more.

↔ Sync content and metadata **bi-directionally**, between applications, such as iManage, with HighQ to enable secure and efficient collaboration.

🔄 **Changes or additions** to content in e.g., iManage or HighQ will be **synced** to the opposite system, keeping that content up-to-date for users. Deleting content from the HighQ location will not delete documents in the DMS.

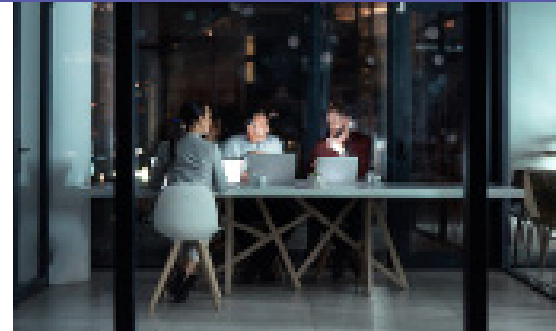→ **Publish content** from your DMS or other business application to HighQ for external consumption.

← **Archive content** including project sites and matters upon closing back to the DMS. Documents are deleted from HighQ or replaced with links.

Automate Processes – Add **Echo Automate** to free up IT time.

Echo Automate detects new matter records as they are created in e.g., iManage and looks in HighQ for the corresponding site. The two sites are linked, and an ongoing content sync is started. If no matching record is found, Echo Automate creates one, links the two sites, and inititates the sync. The process can be vice versa. A new HighQ site is detected and linked to an iManage workspace.

Report and Notify

Configure email notifications for admins and users to receive sync confirmations and error reports. Retain audit and sync history data with detailed reporting.

BUSINESS BENEFITS

Improve efficiency with access to needed content

Automate processes to transform downtime into billable hours

Enable efficient and secure content colalboration

Maintain governance by syncing content with your DMS

Reduce storage costs by auto archiving content to the DMS

Improve adoption by allowing users to work in best-of-breed applications while keeping content in sync and up to date

Scale processes with multiple system integrations

Working Behind the Scenes to Improve Productivity

Automate Processes

Simplify workflow and improve process efficiency with rules-based content synchronization across systems (cloud and on-premise). Eliminate manual and tedious processes for IT and users, allowing them to focus on business critical tasks.

Automatically archive closed HighQ matters to the appropriate workspace in the DMS. The archive is triggered by the state of the HighQ site. Choose to clean-up the HighQ content, or leave behind stub files linked to the DMS.

Secure Collaboration

Support internal and external collaboration with highly configurable, security trimmed content synchronization rules between systems.

Publish documents or folders from your DMS to HighQ and/or configure a continuous synchronization of documents to keep collaborators up to date.

Content Governance and Compliance

Maintain a single source of truth. Ensure consistent records management. Stay in control of content by automatically synchronizing content back to your DMS from HighQ. Echo's detailed audit and reporting options aid compliance efforts.

User Adoption

Allow users to work in their system of choice and collaborate seamlessly. Echo utilizes each application's APIs to provide native functionality for users to access and edit content easily. Synchronization can be invisible to users, and/or configured to be initiated by specific users when needed.

Scale Processes

Echo is capable of integrating with a growing list of today's most widely used business applications. Many of the world's top firms and corporations are utilizing several connectors to make their various teams' jobs easier.

HighQ

CONNECT TO ALL YOUR BUSINESS APPLICATIONS

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Aderant	eDOCS	Litify	SAP Success Factors
Amazon S3	Elite (3E)	Microsoft 365	SharePoint
Anaqua's AQX	File Shares	Mitratech	SimpleLegal
Anaqua's PATTSY WAVE	Filevine	NetDocuments	SimplyAgree
Azure Storage	HighQ	PacerPro	TeamConnect
Box	Google Drive	Opus2	Teams
Content Server	iManage	OneDrive	TyMetrix 360
Dropbox	Kira Systems	Onit	Universal File
Dynamics	Legal Tracker	Safelink	Worldox
	Litera Transact	Salesforce	Workday

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